



# APPLICATION FOR FACILITY RENTAL

## Facility Rental Packages

### Package No. 1:

- Exclusive use of indoor pool and an exercise room, including use of locker rooms.
- Saturdays or Sundays from 4:30 – 7 pm. (Includes set-up and clean-up time)
- Maximum 40 people to swim – 60 total attendees. Includes lifeguards.
- Includes up to (six) – 6 to 8 ft. tables and 40 chairs to be set up in the exercise room. Renters may bring additional tables and chairs.
- Cost: Member: \$175; Resident: \$185; Non-Resident: \$200.
- Room rental does not include access to the rest of the Recreation Center facility.
- Renter is responsible for clean-up.

### Package No. 2:

- Exclusive use of indoor pool, an exercise room and ½ gym floor, including use of locker rooms.
- Saturdays or Sundays from 4:30 – 7 pm. (Includes set-up and clean-up time)
- Maximum 100 people – only 40 people to swim. Includes lifeguards.
- Includes up to (six) – 6 to 8 ft. tables and 40 chairs to be set up in the exercise room or on Gym Floor. Renters may bring additional tables and chairs.
- Room rental does not include access to the rest of the Recreation Center facility.
- Renter is responsible for clean-up.
- Basketballs and/or volleyball set up are included with the gym rental.
- Cost: Member \$200; Resident \$210; Non-Resident \$230.

### Package No. 3:

- Exclusive use of an exercise room, including use of the lobby restrooms.
- The rest of the facility may be open to the public.
- Call for availability. The room is generally available only on Saturdays or Sundays from 3 – 7 pm. (Includes set-up and clean-up time) Maximum rental period is 1.5 hours. Guests must remain in the rented area.
- Maximum 25 people. Includes up to (six) 6 to 8 ft. tables and 25 chairs.
- Cost: Member \$100; Resident \$120; Non-Resident \$150.

### Package No. 4:

- Exclusive use of the Senior Room, kitchen
- Saturdays or Sundays from 4:30-7pm. (Includes set-up and clean-up time)
- Includes up to (six) 6-8ft. tables and 40 chairs. Renters may bring additional tables and chairs.
- Cost: Member \$185; Resident \$195; Non-Resident \$210.
- Room rental does not include access to the rest of the Recreation Center facility.
- Renter is responsible for clean-up.

\*\*\* Note: Use of the Senior Room in place of an exercise room in packages 1 & 2 available for an addition charge of \$100.00.

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**RULES AND REGULATIONS FOR FACILITY RENTAL**

- Reservations are on a first come, first serve basis. Many dates are unavailable due to Recreation Center sporting and fitness events.
- Clean-up of the rooms is the responsibility of the renter. At the end of the event, all trash must be bagged. Recreation Center staff will dispose of the trash. If there are spills on the floor, they should be mopped and/or swept.
- Full payment is due at the time of reservation.
- **THERE ARE NO REFUNDS. Credit may be given towards a future rental.**
- Decorations may not be hung above the mirrors or from the ceiling. **THE RENTER IS RESPONSIBLE FOR REMOVING AND DISPOSING OF ALL DECORATIONS. ADHESIVE TAPE IS NOT PERMITTED UNDER ANY CIRCUMSTANCE. USE "STICKY TACK" FOR SIGNS OR DECORATIONS.**
- If the Gym is included in your package, balls must be put away at the completion of the event.
- All pool equipment must be put away at the completion of the event.
- Dry clothes and shoes must be worn in the Gym.
- By City Ordinance, the Berea Recreation Center is a smoke, drug and alcohol-free facility.
- The Berea Recreation Department and the City of Berea are not responsible for lost or stolen articles.

