

**BEREA CITY COUNCIL**  
**MINUTES OF THE 2016-2018 ORGANIZATIONAL MEETING**  
**JANUARY 4, 2016 – 7:00p.m.**

Council of the City of Berea, Ohio, met for their Organizational Meeting on January 4, 2016, and the meeting was called to order by President of Council Mary K. Brown at 7:00p.m. Present: Cheryl A. Banaszak, Bill DeVito, Nick Haschka, Margarett S. Key, Jim Maxwell, Rick Skoczen and Gene Zacharyasz. Also present: Mayor Cyril M. Kleem and Law Director James N. Walters III.

The Pledge of Allegiance followed.

This meeting was held in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Chapter 109 of the Codified Ordinances of the City of Berea. The certificate of compliance is on file in the Clerk's office.

Mrs. Brown welcomed everyone to the first meeting of the 2016-2018 Council term and explained that appointments will be determined and announced, after which time Council will hold their Regular Meeting.

**ELECTION OF PRESIDENT PRO TEMPORE**

Mrs. Brown opened the floor to nomination for President Pro Tempore.

Mr. Zacharyasz nominated Mr. Maxwell and Mrs. Key nominated Mr. Haschka.

Mrs. Banaszak noted that both Mr. Haschka and Mr. Maxwell are qualified to serve as President Pro Tempore and more than worthy of the honor. She added that the decision was incredibly difficult.

Moved by Mrs. Banaszak, seconded by Mrs. Key, that nominations be closed. Vote on the motion was all ayes and no nays. The motion carried.

President Brown asked that, during the roll call, each Council Member respond with either Councilman Haschka or Councilman Maxwell. The following individuals voted for Mr. Haschka: DeVito, Haschka and Key. The following individuals voted for Mr. Maxwell: Banaszak, Maxwell, Skoczen and Zacharyasz.

Mrs. Brown announced Mr. Maxwell as the duly elected President Pro Tempore.

**ELECTION OF CLERK OF COUNCIL**

Mrs. Brown opened the floor to nominations for Clerk of Council.

Mr. Maxwell nominated Alycia Esson.

Moved by Mrs. Key, seconded by Mr. Haschka, that nominations be closed. Vote on the motion was all ayes and no nays. The motion carried.

Moved by Mr. Maxwell, seconded by Mr. Haschka, that Alycia Esson serve as Clerk of Council. Vote on the motion was ayes: Banaszak, DeVito, Haschka, Key, Maxwell, Skoczen and Zacharyasz. Nays: None. The motion carried and Mrs. Brown announced Mrs. Esson as the duly elected Clerk of Council.

### **COUNCIL COMMITTEE APPOINTMENTS**

Mrs. Brown announced her appointments to the following Council Committees:

<b>Building and Zoning:</b>	<b>Gene Zacharyasz, Chair; All Council Members</b>
<b>Coordinating:</b>	<b>Mary K. Brown, Chair; All Council Members</b>
<b>Economic Development:</b>	<b>Margarette S. Key, Chair; All Council Members</b>
<b>Facilities &amp; Court:</b>	<b>Nick Haschka, Chair;</b> <b>Jim Maxwell, Assistant Chair; All Council Members</b>
<b>Finance:</b>	<b>Jim Maxwell, Chair; All Council Members</b>
<b>Public Safety &amp; Service:</b>	<b>Bill DeVito, Chair; All Council Members</b>
<b>Senior &amp; Community Services:</b>	<b>Cheryl A. Banaszak, Chair; All Council Members</b>
<b>Utilities:</b>	<b>Rick Skoczen, Chair; All Council Members</b>

### **ADDITIONAL APPOINTMENTS**

Mrs. Brown announced the following appointments:

<b>Southwest Health Care System Board of Directors:</b>	<b>Cheryl A. Banaszak</b>
<b>Berea Board of Income Tax Review:</b>	<b>Bill DeVito</b>
<b>Berea Shade Tree Commission:</b>	<b>Nick Haschka</b> <b>Bill DeVito, Alternate</b>
<b>Woodvale Union Cemetery Board of Trustees:</b>	<b>Jim Maxwell</b>
<b>Southwest Suburban Council of Governments:</b>	<b>Rick Skoczen</b> <b>Margarette S. Key, Alternate</b>
<b>Community Reinvestment Area Housing Council</b>	<b>Margarette S Key and Gene Zacharyasz</b>

### **NEW BUSINESS:**

**Mrs. Brown** suggested that Council Members check their email once a day, as communication is frequent. She also asked that Members alert both the Mayor and Clerk of Council to any correspondence they receive from residents. This way, issues can be addressed collectively and effectively, by the correct Department, while ensuring everyone remains in the loop.

**Mrs. Banaszak** declared that, as she begins her 4<sup>th</sup> term, it continues to be such a tremendous honor and privilege to serve as the Ward 4 Council Representative.

**Mrs. Key** welcomed the new Council Members and thanked them for their service.

Mayor Kleem welcomed Berea City Council to its 2016-2018 term, and stated that he looks forwarding to working with them in the years ahead. He reminded them that his door is always open, and communication is encouraged so that he can stay in the loop on issues affecting City residents. He invited Council Members to meet with him, and also to attend the Director Meeting on Monday mornings at 9:00a.m. This is an internal meeting, but is open to Members of Berea City Council.

Mrs. Brown encouraged Council, especially the two new Members, to meet with either the Mayor or herself until they are comfortable in their new roles. She added that Department Directors are always willing to offer assistance as well.

Mrs. Brown informed the new Council Members that the Clerk of Council also works with Planning Commission and the Heritage Architectural Review Board, and noted that she is, oftentimes, able to answer questions before they even go to a Department Director.

Mrs. Brown closed the meeting by reminding Council to familiarize themselves with the Sunshine Laws and House Bill No. 9, as both deal with rules, regulations, and procedures for Public Meetings and Public Records.

There being no further business before Council, moved by Mr. Haschka, seconded by Mrs. Key, that Council’s Organizational Meeting be adjourned. Vote on the motion was all ayes and no nays. The motion passed and President Brown declared the meeting adjourned at 7:19p.m.

---

Mary K. Brown  
President of Council

---

Alycia Esson  
Clerk of Council

CERTIFICATE OF COMPLIANCE

The organizational meeting of Council of the City of Berea, Ohio, held on the 4<sup>th</sup> day of January, 2016, was conducted in compliance with Chapter 109 of the Codified Ordinances and Ohio Revised Code Section 121.22.

---

Alycia Esson  
Clerk of Council