

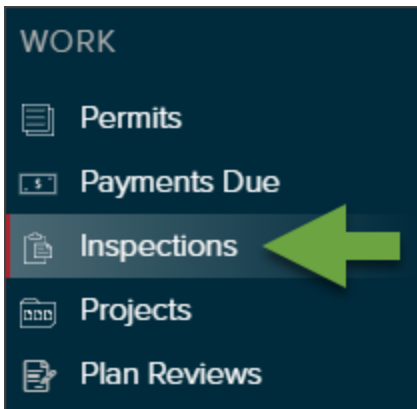
How to cancel a requested inspection in CommunityConnect

communitycore.zendesk.com/hc/en-us/articles/1500004627761-How-to-cancel-a-requested-inspection-in-CommunityConnect



In CommunityConnect, you can cancel an inspection that you have requested as long as it hasn't already been confirmed (scheduled) by the jurisdiction.

Click **Inspection**



Click the "x" next to the requested inspection you would like to cancel

Upcoming Inspections					Request Inspections
PERMIT	INSPECTIONS	ADDRESS	SCHEDULE DATE	STATUS	
19PTWN-B00014	Underground Electric	13823 Sutton Park Drive North, Jacksonville	03/15/2021	Requested	
19PTWN-B00014	Above Ceiling Mechanical	13823 Sutton Park Drive North, Jacksonville	03/24/2021	Confirmed	

*If the inspection status is **Confirmed** (scheduled), you will not be able to cancel this inspection request online. Please call your jurisdiction.*

Select the inspection(s) you would like to cancel

Select Inspections ×

19PTWN-B00014

13823 Sutton Park Drive North, Jacksonville

<input checked="" type="checkbox"/>	STEP NAME	INSPECTION NAME	SCHEDULED DATE	INSPECTOR
<input checked="" type="checkbox"/>	Inspections	Underground Electric	03/15/2021	

Enter a quick reason for canceling and then click **OK**

Cancel Inspections ×

Cancel: *Underground Electric* inspections

Please enter a reason.